Annual Implementation Plan - 2023 Define Actions, Outcomes and Activities

Delacombe Primary School (5201)



Submitted for review by Scott Phillips (School Principal) on 27 February, 2023 at 01:14 PM Endorsed by Anne Gawith (Senior Education Improvement Leader) on 21 April, 2023 at 01:22 PM Endorsed by Daniel Cook (School Council President) on 03 May, 2023 at 03:35 PM



Education and Training

Define Actions, Outcomes and Activities

Goal 1	2023 Priorities Goal In 2023 we will continue to focus on student learning - with an increased focus on numeracy - and student wellbeing through the 2023 Priorities Goal, a learning Key Improvement Strategy and a wellbeing Key Improvement Strategy.				
12 Month Target 1.1	As below				
KIS 1.a Priority 2023 Dimension	Learning - Support both those wh numeracy	o need scaffolding and those who h	ave thrived to co	ntinue to extend their lea	arning, especially in
Actions		Jumeracy professional development t effective numeracy teaching looks		e areas of differentation	
Outcomes	 Numeracy professional de Teachers will implement i 	 Numeracy team will confidently and accurately identify areas of improvement Numeracy professional development will be provided to staff in staff meetings, team planning and curriculum days Teachers will implement improvements to the numeracy program Leaders will ensure monitoring processes are in place for numeracy 			
Success Indicators	Coaching and staff meetin Late:	t with Simon Breakspear and Projec ng wiill begin to focus on elements i y planned for Term 3 will set the sce	dentified in Proje		numeracy program
Activities and Milestones	1	People Responsible	Is this a PL Priority	When	Funding Streams
Numeracy team will engage with Agile program and also link in wit		☑ Assistant Principal	PLP Priority	from: Term 1 to: Term 4	\$0.00

				 Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Numeracy team will enrol in the Leading Differentiated Teaching in Mathematics in the Academy for Term 2.	☑ Numeracy Leader	PLP Priority	from: Term 2 to: Term 4	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Plan for and deliver the whole school Numeracy Curriculum day.	☑ Leadership Team	PLP Priority	from: Term 3 to: Term 4	 \$1,200.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which

					may include DET funded or free items		
KIS 1.b Priority 2023 Dimension	Wellbeing - Effectively mobilise av	Wellbeing - Effectively mobilise available resources to support students' wellbeing and mental health, especially the most vulnerable					
Actions	* The school will look to investigation	 * The school will trial a re-engagement program for students who have struggled in mainstream schooling from 2022 * The school will look to investigate an attendance suppport co-ordinator to focus on attendance of the most vulnerable and look to drive attendance up and absences down 					
Outcomes	to work on their growth areas Students in need of wellt Parents will have regular contained Students of critical absentee 	 Students in the re-engagement program will participate in daily school activities that is tailored to their strengths and aiming to work on their growth areas Students in need of wellbeing support or intervention will be identified and supported Parents will have regular communication with the staff involved in the re-engagement program Students of critical absenteesim will be followed up regularly and supported by key staff members in the Wellbeing team The average absence data will trend downwards 					
Success Indicators	 Positive engagement from Some changes in attendate Late: Successful transition of set 	 Less suspensions and reflections for the most vulnerable by being in the re-engagement program Positive engagement from students in the re-engagement program Some changes in attendance of critical cases Late: Successful transition of students into the classroom from the re-engagement room Attendance improves across the school 					
Activities and Milestones		People Responsible	Is this a PL Priority	When	Funding Streams		
Begin a re-engagement progra run this program.	am and employ a key staff member to	☑ Wellbeing Team	PLP Priority	from: Term 1 to: Term 4	\$55,000.00		

				 Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Investigate the possibility of an attendance support co-ordinator and look at how this role would complement our Wellbeing team	✓ Wellbeing Team	PLP Priority	from: Term 1 to: Term 4	 \$10,609.90 □ Equity funding will be used □ Disability Inclusion Tier 2 Funding will be used ☑ Schools Mental Health Menu items will be used which may include DET funded or free items
Review the re-engament program and its effectiveness for the students in the program.	☑ Wellbeing Team	PLP Priority	from: Term 1 to: Term 4	 \$0.00 □ Equity funding will be used □ Disability Inclusion Tier 2 Funding will be used ☑ Schools Mental Health Menu items will be used which

					may include DET funded or free items	
Goal 2	To optimise the health and wellbe	ing of every student.				
12 Month Target 2.1	 Sense of Connectedness Sense of Confidence from Managing bullying from 6 	By 2023, increase the percentage of positive responses on the Student Attitudes to School Survey: Sense of Connectedness from 73% to 75% Sense of Confidence from 68% to 72% Managing bullying from 68% to 72% Emotional awareness and regulation from 62% to 66%				
12 Month Target 2.2	By 2023, increase the percentage Trust in Students and par School climate from 69%		ol Staff Survey:			
12 Month Target 2.3	By 2023, decrease the percentag	e of Foundation to Year 6 students	with 20 or more d	ays absent from 24% to	0 22%.	
KIS 2.a Activation of student voice and agency, including in leadership and learning, to strengthen students' participation and engagement in school	Embed proactive programs acros	s the school that support the needs	of current and fut	ture students.		
Actions	Establish and sustain cult understanding of cultural norms a	values to establish a clear understa turally respectful partnerships with a and protocols. t approach to student leadership pro	Il students, familie		ensuring a shared	
Outcomes	 Teachers and leaders integrate physical, social, emotional, cultural and civic wellbeing learning into school practice. Students will experience emotional awareness and resilience. Students will have a greater understanding of the impact of student leadership. 					
Success Indicators	Early: • Documentation of referra • Visual documentation of v	l/communication processes. vision and values.				

 Documented norms and protocols that underpin culturally respectful partnerships. Late: Improved student, staff and parent survey data. Increased student attendance data. Student, staff and community feel connected to vision and values. 				
Activities and Milestones	People Responsible	Is this a PL Priority	When	Funding Streams
Conduct professional learning to review and refine school vision and values. This will include investigating the School Wide Positive Behaviour model.	Assistant Principal	✓ PLP Priority	from: Term 2 to: Term 4	 \$10,000.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Engage SWPB regional coach.	Assistant Principal	PLP Priority	from: Term 1 to: Term 2	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental

Health Menu items will be used which

				may include DET funded or free items
Audit school practices that promote cultural diversity using the Marrung strategy as a lens.	✓ Wellbeing Team	PLP Priority	from: Term 1 to: Term 1	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Develop school wide approach to culturally respectful relationships.	✓ Wellbeing Team	PLP Priority	from: Term 2 to: Term 4	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Review and refine inclusivity of school wide events by appointing school event coordinator.	Principal	PLP Priority	from: Term 1	\$0.00

			to: Term 1	 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Review, refine and document student leadership program.	✓ Principal	PLP Priority	from: Term 1 to: Term 1	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Clarify and document student leadership roles and responsibilities.	✓ Principal	PLP Priority	from: Term 1 to: Term 1	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used

					☐ Schools Mental Health Menu items will be used which may include DET funded or free items
Update school website to practices are represented.	reflect school wide inclusivity	✓ Assistant Principal	PLP Priority	from: Term 3 to: Term 3	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
KIS 2.b Activation of student voice and agency, including in leadership and learning, to strengthen students' participation and engagement in school	Promote and embed an inclusive,	, engaging school culture			
Actions	 To support teachers and education support staff to identify and consistently respond to learning and wellbeing needs. Establish and tiered social regulation and engagement model. – RRRR, Zones of Regulation and PAthwat Sensory Program. Strengthen relationships and connection between home and school. 				
Outcomes	 Teachers and leaders integrate physical, social, emotional, cultural and civic wellbeing learning into school practice policy and programs. There is a common understanding of the physical, social, emotional, cultural and civic learning and support that is offered by the school. 				

	 Students feel supported and engaged with strong, established relationships. Families of 'at risk' students feel supported and connected to the school. Teachers will implement a range of interventions in their classrooms to support student wellbeing. 				
Success Indicators	 Early: Documentation of social regulation model – RRRR, Zones of Regulation and Pathway Program. Teachers will have completed Prevent, Teach, Reinforce professional learning. Late: Decrease in the number of students receiving reflections on a weekly basis. Decrease in absenteeism data. Student engagement data from Attitude to School Survey improves. 				
Activities and Milestones		People Responsible	Is this a PL Priority	When	Funding Streams
Appoint Wellbeing Coordi description.	nator and establish role	☑ Principal	PLP Priority	from: Term 1 to: Term 1	 \$100,000.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Create pathway sensory i	room and protocols for its use.	Student Wellbeing Co- ordinator	PLP Priority	from: Term 1 to: Term 1	\$0.00 Equity funding will be used

				 Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Create sensory profiles for identified students.	Student Wellbeing Co- ordinator	PLP Priority	from: Term 1 to: Term 1	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Provide professional learning for staff on protocols for using sensory room.	✓ Assistant Principal	PLP Priority	from: Term 1 to: Term 1	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which

				may include DET funded or free items
Provide time for staff to complete Prevent, Teach and Reinforce professional learning.	Assistant Principal	PLP Priority	from: Term 1 to: Term 1	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Establish systems for engaging with individual and tailored support providers.	✓ Wellbeing Team	PLP Priority	from: Term 1 to: Term 3	 \$10,000.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Create Response to Intervention guidelines for school and provide professional learning for all staff.	Assistant Principal	PLP Priority	from: Term 2	\$0.00

			to: Term 3	 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Provide professional learning to support implementation of RRRR and Zones of Regulation.	✓ Learning Specialist(s)	PLP Priority	from: Term 1 to: Term 4	 \$5,000.00 ✓ Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Conduct termly parent focus group sessions based on need.	 ✓ Learning Specialist(s) ✓ Wellbeing Team 	PLP Priority	from: Term 1 to: Term 4	 \$2,000.00 ☑ Equity funding will be used □ Disability Inclusion Tier 2 Funding will be used

					☐ Schools Mental Health Menu items will be used which may include DET funded or free items
Review and refine roles o	f Wellbeing Team.	I Assistant Principal	PLP Priority	from: Term 1 to: Term 1	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Goal 2	To maximise the learning growth	of every student in literacy and num	ieracy		
12 Month Target 2.1	 By 2023, the percentage of Year 3 students achieving in the top two bands of NAPLAN Reading will Increase from 51% to 54% Writing will Increase from 47% to 50% Numeracy will Increase from 31% to 35%. 				
12 Month Target 2.2	By 2026, the percentage of Year Reading will Increase from Writing will Increase from Numeracy will Increase fr	16% to 20%	bands of NAPLAN	N	
12 Month Target 2.3	By 2026, increase percentage of ` Reading will Increase from	Year 5 students meeting or above b n 78% to 82%	enchmark growth	n in NAPLAN	

	 Writing will Increase from 65% to 69% Numeracy will Increase from 66% to 70%.
12 Month Target 2.4	 By 2026, increase the percentage of positive responses on the Student Attitudes to School Survey: Self-regulation and goal setting will Increase from 82% to 84% Student voice and agency will Increase from 63% to 68% Stimulated learning will Increase from 74% to 78%.
12 Month Target 2.5	 By 2026, increase the percentage of positive responses on the School Staff Survey: Academic Emphasis from 68% in 2021 to 78% Collective efficacy from 58% in 2021 to 80% Teacher collaboration from 53% in 2021 to 70% Using student feedback to improve practice from 61% in 2021 to 80%
KIS 2.a Documented teaching and learning program based on the Victorian Curriculum and senior secondary pathways, incorporating extra-curricula programs	Enhance collaborative structures and processes which maintain high level professional learning communities.
Actions	 To establish structures that enable consistent collection, analysis and use of data. Maintain and strengthen PLC structures to support teacher collaboration and effective teacher practice
Outcomes	 PLC's will meet to engage in reflective practice, evaluate and plan curriculum, assessments and lessons. PLC leaders will feel supported and engaged in their role. Students will be supported to learn at their point of need. Students will experience success and celebrate the acquisition of knowledge.
Success Indicators	 Early: PLC Golden Book is reviewed and revised. PLC Golden Book being utilised to guide practice at coordinator and PLC meetings. PLC minutes reflect high level of discussion and planning. Late:

	rate autonomously within school wide mod ation of PLC inquiries reflect journey and g		r skills and knowl	edge.
Activities and Milestones	People Responsible	Is this a PL Priority	When	Funding Streams
Audit, review and refine assessment practices	Assistant Principal	PLP Priority	from: Term 1 to: Term 2	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
 Provide professional learning/ coaching in Sou for new staff. 	unds-Write 🗹 Assistant Principal	✓ PLP Priority	from: Term 1 to: Term 1	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items

Provide professional learning for PLC leaders to inform practices.	 ✓ Assistant Principal ✓ Principal 	PLP Priority	from: Term 1 to: Term 4	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Provide professional learning for Numeracy team to investigate moderation practices.	 ✓ Assistant Principal ✓ Learning Specialist(s) 	✓ PLP Priority	from: Term 3 to: Term 3	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Establish processes and protocols for regular moderation of student work in the area of numeracy.	 ✓ Assistant Principal ✓ Learning Specialist(s) 	PLP Priority	from: Term 1 to: Term 2	\$0.00

				 Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Review and refine PLC planning protocols and processes and create a visual flowchart that is easy to follow and implement.	 ☑ Assistant Principal ☑ Learning Specialist(s) 	PLP Priority	from: Term 1 to: Term 1	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Engage regional PLC manager for coaching and to work with new PLC leaders in the area of leading inquiries.	☑ Assistant Principal	✓ PLP Priority	from: Term 1 to: Term 2	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which

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Review and refine PLC Golden Book at PLC leadership day in 2022.	✓ PLC Leaders	PLP Priority	from: Term 1 to: Term 1	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Utilise Golden book to guide focus at coordinators meeting.	✓ PLT Leaders	PLP Priority	from: Term 1 to: Term 4	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Engage school based coaches in Growth Coaching professional Learning.	Assistant Principal	PLP Priority	from: Term 2	\$0.00

			to: Term 3	 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Engage Ann Angelopolis to provide Writing Model professional learning for new staff.	✓ Assistant Principal	PLP Priority	from: Term 2 to: Term 3	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Engage Ann Angelopolis to build on Writing Model professional learning in the area of planning practices.	✓ Assistant Principal	PLP Priority	from: Term 2 to: Term 3	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used

					□ Schools Mental Health Menu items will be used which may include DET funded or free items
KIS 2.a Documented teaching and learning program based on the Victorian Curriculum and senior secondary pathways, incorporating extra-curricula programs	Build teacher capacity to use data	a to plan and deliver a differentiated	and responsive of	curriculum	
Actions	 Embed the use of data in literacy and numeracy practices to inform targeted planning. Build staff capacity to deeply understand and implement Individual Education Plans. 				
Outcomes	 Teachers will confidently and accurately identify all student's learning needs. Students will be supported to learn at point of need. Teachers will provide students with the opportunity to work at their level using differentiated resources. Teachers will implement agreed monitoring processes. Leaders will ensure monitoring processes are visible for staff use. Students in need of targeted academic and wellbeing support or intervention will be identified and supported. 				
Success Indicators	 Early: Data tables will be created that clearly indicate student progress. Differentiated curriculum is evident in weekly planners. Teacher planners are responsive to student needs. Late: Differentiated curriculum documents and evidence of student learning at different levels. Semester 1 and 2 judgements are complete and show growth. Data protocols are documented and fully implemented. 				
Activities and Milestones	I	People Responsible	Is this a PL Priority	When	Funding Streams

Development of data protocols that include planning expectations and guidelines.	Assistant Principal	PLP Priority	from: Term 1 to: Term 1	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Providing professional learning and coaching to build teacher capacity to use data effectively.	I Assistant Principal	✓ PLP Priority	from: Term 1 to: Term 4	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Unpack Individual Education Plan to deeply understand the components.	☑ Assistant Principal	✓ PLP Priority	from: Term 1 to: Term 1	\$0.00 Equity funding will be used

				 Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Create a consistent school wide approach to developing IEP's and reviewing them throughout the year.	Assistant Principal	PLP Priority	from: Term 1 to: Term 2	 \$5,000.00 ☑ Equity funding will be used □ Disability Inclusion Tier 2 Funding will be used □ Schools Mental Health Menu items will be used which may include DET funded or free items
Create digital IEP's linked to the Compass School Management tool.	✓ Assistant Principal	PLP Priority	from: Term 1 to: Term 1	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which

				may include DET funded or free items
 Identify students for IEP's – Wellbeing and Academic. 	✓ Assistant Principal	PLP Priority	from: Term 1 to: Term 4	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Gather feedback regarding student reporting process.	✓ Assistant Principal	PLP Priority	from: Term 1 to: Term 2	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
• Maintain the Tutor Learning Initiative for those who require extra support in the area of reading.	Assistant Principal	PLP Priority	from: Term 1	\$0.00

			to: Term 4	 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
KIS 2.b Activation of student voice and agency, including in leadership and learning, to strengthen students' participation and engagement in school	Create and embed a school wide framework to maximise s	tudent voice and agency in	learning	
Actions	 Use channels of communication to provide regular updates on student learning programs to parents and the community. Establish consistent approaches to goal setting and feedback. Establish clear understanding as to what student voice and agency really looks like in learning programs. 			
Outcomes	 Teachers will provide regular feedback and monitor student progress and engagement using data. Students will know what their next steps are in order to progress in their learning. Leaders will support teachers to maximise understanding of student voice and agency in learning. 			
Success Indicators	 Early: Evidence of communication with parents, carers ar Classroom observations and learning walks demor learning. Documentation of communication processes. Late: Positive results in parent, carer, kin surveys. Pivot survey results improve. 		m student, voice and ag	ency professional

Attitudes to Survey results improve in the key areas aligned to Student, Voice and Agency.				
Activities and Milestones	People Responsible	Is this a PL Priority	When	Funding Streams
Continue inquiry into classroom reflection practices.	Assistant Principal	PLP Priority	from: Term 1 to: Term 1	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Create school wide effective, research-based reflection practices.	✓ Assistant Principal	PLP Priority	from: Term 1 to: Term 1	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items

Review goal setting and feedback approaches – clarify purpose, definition and process.	✓ Assistant Principal	PLP Priority	from: Term 1 to: Term 2	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Conduct professional learning around goal setting and feedback approaches.	✓ Assistant Principal	✓ PLP Priority	from: Term 3 to: Term 4	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Establish and implement whole school model of goal setting and feedback.	Assistant Principal	PLP Priority	from: Term 3 to: Term 4	\$0.00

				 Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Review current channels of communication between home and school that promote learning.	PLC Leaders	PLP Priority	from: Term 2 to: Term 3	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which may include DET funded or free items
Investigate and implement new avenues of communication that promote learning.	PLC Leaders	PLP Priority	from: Term 3 to: Term 4	 \$0.00 Equity funding will be used Disability Inclusion Tier 2 Funding will be used Schools Mental Health Menu items will be used which

		may include DET funded or free items	
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